



OFFICE USE ONLY BOOTH # \_\_\_\_\_

# 35<sup>th</sup> Annual Burnet Bluebonnet Festival April 13th, 14th, 15th, 2018

## Arts and Crafts Vendor Application

Name: \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Number \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

**IMPORTANT!**

All vendors requiring a permit or special event permit, are required **under Ordinance No. 2006-17; Sec. 78-36 Collection of Sales Tax**, to produce a current and valid sales tax certificate upon request.

**Texas Sales Tax I.D. Number** \_\_\_\_\_

Please specify the item(s) you will be selling:

- There will be no 220 electrical hook ups available. A limited number of 110 electrical hook ups (**only one plug per booth**) will be available for an additional fee. Generator usage will be based on type of generator (quiet).
- There will be no staked tents, weight use only.
- Must be present for all three days. Payment in Full **MUST** accompany application.

\_\_\_\_\_ \$125.00 (ARTS & CRAFTS) FOR 10' X 10' (limited number available)

\_\_\_\_\_ \$175.00 (ARTS & CRAFTS) FOR 10' X 15' (limited number available)

\_\_\_\_\_ \$200.00 (ARTS & CRAFTS) FOR 10' X 20'

\_\_\_\_\_ \$225.00 (ARTS & CRAFTS) FOR 10 X 20' **WITH ELECTRICITY**

\_\_\_\_\_ Non-profit OR Burnet Chamber Members (20% discount)

\_\_\_\_\_ Non-profit AND Burnet Chamber Members (30% discount)

METHOD OF PAYMENT: \_\_\_\_\_ Check \_\_\_\_\_ Money Order \_\_\_\_\_ Credit Card Amt. Pd. \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVC # \_\_\_\_\_

Cardholder signature \_\_\_\_\_

### **ARTIST/VENDOR RELEASE AND ACKNOWLEDGEMENT**

I hereby make application to become an exhibitor in the Burnet BLUEBONNET FESTIVAL ARTS AND CRAFTS SHOW. **By signing below I agree to abide by the rules attached as set forth by the BLUEBONNET FESTIVAL Committee.** Furthermore, I hereby release and forever discharge the BLUEBONNET FESTIVAL from any responsibility or liability for loss, claims, damage, theft, injury or accident. It is further agreed that this applicant shall maintain his/her space, merchandise, activities and business practices in compliance with the laws of the State of Texas and the City Ordinances of Burnet and Burnet County. Applicant understands that violation or non-compliance of same may result in immediate expulsion of Applicant and his/her exhibit from the Festival.

**PLEASE SIGN AND RETURN THIS PAGE WITH PAYMENT TO:**

Bluebonnet Festival Arts and Crafts Show  
c/o Burnet Chamber of Commerce  
101 North Pierce Ste.1  
Burnet, Texas 78611  
Telephone: 512-756-4297 Fax 512-756-2548

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only Date Returned: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \_\_\_\_\_



**The 35<sup>th</sup> Annual Burnet Bluebonnet Festival**  
**April 13<sup>th</sup> , 14<sup>th</sup> , 15<sup>th</sup> , 2018**

**Arts & Crafts Vendor Guidelines**

This is a list of general information and guidelines for all Booth Vendors for the 35<sup>th</sup> Annual Burnet Bluebonnet Festival. **YOU MUST HAVE SIGNED APPLICATION/ RELEASE FORM, INVENTORY LIST, PHOTO\* OF YOUR BOOTH LAYOUT AND BOOTH FEES RETURNED BY February 1, 2018** . **If the contract, photo of booth layout and payment has not been returned by this date, your particular product(s), etc., will be given to the next vendor on our mailing list. The festival reserves the right to limit the number of vendors selling particular products and or food items. Vendors with similar items will be limited to ensure variety and undue competition.**

**\*PHOTO OF YOUR BOOTH LAYOUT CAN BE SUBMITTED ELECTRONICALLY VIA EMAIL (info@burnetchamber.org), BUT MUST BE RECEIVED AND APPROVED BEFORE YOUR CONTRACT WILL BE ACCEPTED.**

**Booth Fees:** Payable to the Burnet Chamber of Commerce in the form of a check, credit card, cashier's check, money order or cash. **\*\*Please do not send cash through the mail.**

<b>Booth size and fees:</b>	10' (Serve / Customer Frontage) Wide x 10' Deep	\$125.00
	10' (Serve / Customer Frontage) Wide x 15' Deep	\$175.00
	10' (Serve / Customer Frontage) Wide x 20' Deep	\$200.00
	10' (Serve / Customer Frontage) Wide x 20' Deep <u>w/electricity</u>	\$225.00

**\*Please note: If your booth area is larger than our standard size, you must rent an additional space. Your booth must fit inside the area you have paid for. NO EXCEPTIONS! Your Tent Poles, Stakes, Trailer Hitches or Tongues, Etc. must fit completely within the booth size you have paid for. This includes trailer side windows.**

**Check-in / Load-in dates & times:** Will be provided in confirmation letter upon vendor acceptance after February 1<sup>st</sup> application deadline. Assigned Check-in/Load-in/Tear-down times **MUST BE STRICTLY ADHERED TO.**

**\* Previous booth locations are not guaranteed!**

**Festival Location:** **Downtown Burnet** -- 4 block area covering the downtown square and Jackson Street to the carnival at Boundary Street.

<b>Festival Hours:</b>	Friday – April 13	2:00 pm to 6:00 pm
	Saturday – April 14	9:00 am to 6:00 pm
	Sunday – April 15	11:00 am to 3:00 pm

- Booth Services:**
1. Power provided will be (1) duplex plug, 110-volt outlet of 20 amp capacity per booth space. **Plugs will be tagged & closely monitored.**
  2. There is no parking inside the festival grounds for trailers. **NO EXCEPTIONS!**
  3. Security will be provided by the festival from 9:00 a.m. Friday, April 13, through 3:00 p.m. on Sunday, April 15. However, the festival is not responsible for your booth or its contents.
  4. Solicitation on the festival grounds will only be allowed for valid vendors. Outside solicitation will not be allowed and will result in removal from the Festival Grounds. All sales must take place within your vendor booth space.  
**NO ROAMING VENDORS!**
  5. **No water hook-ups available.** Make arrangements to bring your own potable water.
  6. **YOU MAY NOT TAKE YOUR VEHICLE TO YOUR BOOTH DURING THE FESTIVAL...even to replenish stock! Cart in only! No exceptions!**

- Booth Requirements:**
1. Food Booths must comply with current guidelines for food handling and have a current Food Safety Certificate.
  2. Signage -- Stenciled or professionally crafted
  3. **Must COMPLETELY fit inside your designated booth area**
  4. Each booth is individually responsible for sales tax requirements.
  5. Please dispose of your own trash in the dumpsters which are located behind/off festival site. **DO NOT** use the trash barrels which are provided for festival patrons.

## Important Information:

1. Though the festival will limit the number of vendors selling particular products or food items, the carnival will be allowed to sell the following items in the carnival area: Hot dogs, corn dogs, hamburgers, sausage on a stick, funnel cakes and carbonated beverages.
2. Items not allowed in booth include but are not limited to: throwing stars, martial arts weapons, brass knuckles, roach clips, snap'n pops, and knives of any sort, drug paraphernalia of any kind, crazy string, counterfeit merchandise, marshmallows or potato guns will not be tolerated. If any item is questionable, call the Bluebonnet Festival at 512.756.4297. The BBF reserves the right to limit or restrict the sale of certain items.
3. Any item that is for personal use must be out of sight of customers!!
4. Booth clean-up is the sole responsibility of the vendor. **Each vendor must properly dispose of their trash in the DUMPSTERS located at the front and rear of the grounds on a daily basis. Trash barrels located throughout the park grounds are for festival patrons and are not for vendor trash. Festival clean-up crews are not responsible for disposing of vendor trash. If it is determined that you used any undesignated trash cans and / or left any litter in your booth space you will not be sent a contract for the following festival year. All booth litter must be removed from the Festival Grounds no later than 4:00 p.m. Sunday April 15. Any items left will be disposed of. Security is not provided after 3:00 p.m. on April 15.**
5. If you pay for a booth space and do not attend the festival, you will be taken off the mailing list for the following year and no refunds will be given. **THERE ARE NO EXCEPTIONS!**
6. **DECISIONS OF THE FESTIVAL COMMITTEE ARE FINAL!**

All vendors are responsible for this information. By signing your application, you are indicating you have read and agree to all rules and regulations set forth in this document.

**There will be no excuses, exceptions or refunds to those that do not follow these rules.**



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Burnet Chamber of Commerce  
101 N. Pierce Ste.1  
Burnet, TX 78611  
[www.burnetchamber.org](http://www.burnetchamber.org)  
[info@burnetchamber.org](mailto:info@burnetchamber.org)  
512.756.4297